



## **SHEFFIELD CITY REGION COMBINED AUTHORITY**

### **THE AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG**

### **MINUTES OF THE MEETING HELD ON 29 OCTOBER 2018**

#### **PRESENT:**

Mayor Dan Jarvis MBE, Sheffield City Region (Chair)

Councillor Julie Dore, Sheffield CC  
Councillor Tricia Gilby, Chesterfield BC  
Councillor Sir Steve Houghton CBE, Barnsley MBC  
Councillor Glyn Jones, Doncaster MBC  
Councillor Lewis Rose OBE, Derbyshire Dales DC  
Councillor Ann Syrett, Bolsover DC

Cllr Chris Read, Peak Park NPA (Observer)

Huw Bowen, Chesterfield BC  
Jonathan Bucknall, Doncaster MBC  
Steve Davenport, SYPTE  
Steve Edwards, SYPTE  
Andrew Frosdick, Monitoring Officer  
Andrew Gates, SCR Exec Team  
Jeni Harvey, SCR Exec Team  
Lee Hickin, Bolsover DC  
Claire James, SCR Executive Team  
Sharon Kemp, Rotherham MBC  
John Mothersole, Sheffield CC  
Mel Dei Rossi, SCR Exec Team  
Dave Smith, SCR Exec Team  
Diana Terris, Clerk / Barnsley MBC  
Mike Thomas, SCC / SCR Exec Team  
Craig Tyler, Joint Authorities Governance Unit  
Eugene Walker, S.73 Officer  
Lyndsey Whitaker, Sheffield City Region Executive Team

Apologies for absence were received from Councillor C Read, Councillor G Baxter, Councillor S Greaves, Mayor R Jones CBE, R Adams, M Lynam, J Miller, D Swaine, N Taylor and P Wilson

## Mayor's Introduction

The Mayor reported to Members on matters arising since the previous meeting.

It was noted that during the last six weeks alone there had been three significant developments that directly relate to the SCR's economic growth agenda: the opening of three new advanced manufacturing research centres, the launch of a new tram-train system improving connections between Rotherham and Sheffield, and the opening of the new Boeing Sheffield facility. The Mayor asserted that these developments were hard won, represent the work of many, and shine a light on a genuinely exciting time for the Region.

The Mayor noted he had recently led a SCR and Northern Powerhouse delegation to China.

Regarding the forthcoming Budget, the Mayor informed Members he had called on the Chancellor to give the green light to delivering an East Coast Mainline station at Doncaster Sheffield Airport, for an early commitment for the renewal of Sheffield Supertram and to unlock funding for the Hope Valley Line rail line upgrade between Sheffield and Manchester.

It was noted that along with other Metro Mayors, the Mayor is ensuring the SCR's voice is heard in Westminster on the importance of fully devolved allocations of the new Shared Prosperity Fund.

With reference to World Mental Health Day, the Mayor announced that that Working Win, the SCR's health led employment trial, has had 2,000 referrals since its launch in May.

The Mayor proposed that these announcements demonstrate we are making a real difference to the communities we serve, and our successes are testament to the hard work of this Combined Authority and the LEP in delivering real economic change.

Finally, the Mayor noted the recent Tram Train collision and wished the 4 people who suffered minor injuries well with their recovery. It was noted Tram train services were restored as quickly as was possible.

### 1 SCRMCA 18/061 APOLOGIES

Members' apologies were noted as above.

### 2 SCRMCA 18/062 ANNOUNCEMENTS

The Mayor noted he will be working with Members of the Combined Authority to finalise plans for the way in which this Combined Authority operates. It was suggested Members are agreed that current governance model isn't the most effective way of informing, making or reporting decisions. Members were advised the intention is to bring recommendations to the next meeting of the MCA.

It was noted the LEP Board will be considering the Government's Review of Local Enterprise Partnerships and draft Review Implementation Plan at its next meeting on 5<sup>th</sup> November.

Members were informed that on Friday this week, we will be joined by Michael Dugher, the CEO of UK Music, representatives from local councils, musicians, music businesses, venues and others for the first meeting of the Sheffield City Region Music Board, noting this will be the first Music Board meeting to have taken place outside London. The Mayor proposed that our region is blessed with musical talent, with great venues large and small, and with a host of leading production and technology based businesses, and the Board will consider what we could do to ensure we promote these strengths nationally and internationally.

Regarding the Living Wage, the Mayor urged Members to realise the need to do more to help the lowest paid in our society and noted that on the 5<sup>th</sup> November he will be hosting an event with the Living Wage Foundation, joined by supporters from the LEP Board and our business community, to highlight the importance of paying a living wage. In addition, the Mayor noted he will be highlighting the Combined Authority's own commitment to being a good employer.

It was noted that later this month, we will see the opening of the new McLaren facility in Rotherham, another fantastic demonstration of our advanced manufacturing and engineering renaissance.

The Mayor informed Members he had held meetings with the South Yorkshire Directors of Public Health to discuss the unacceptable issue of excess winter deaths, citing statistics to demonstrate the scale of the problem. It was noted that as well as promoting a number of initiatives to help protect vulnerable people this winter, he would be hosting an Excess Winter Deaths Summit in the Spring to set in train a programme of works to be ready for next year.

3 SCRMCA 18/063 URGENT ITEMS

None.

4 SCRMCA 18/064 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 SCRMCA 18/065 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed there were no agenda items for which the non-Constituent Members should not have full voting rights.

6 SCRMCA 18/066 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Cllr Jones declared an interest in matters to be considered at item 14 (LGF Capital Programme approval for the Civic and Cultural Quarter project) by virtue of being Deputy Mayor of the sponsoring Local Authority.

Cllr Dore declared interests in matters to be considered at item 14 (LGF Capital Programme approvals for Grey to Green phase 2, and the Sheffield Inner Ring Road) by virtue of being Leader of the sponsoring Local Authority.

7 SCRMCA 18/067 REPORTS FROM AND QUESTIONS BY MEMBERS

None.

8 SCRMCA 18/068 RECEIPT OF PETITIONS

None received.

9 SCRMCA 18/069 PUBLIC QUESTIONS

Members were advised of the receipt of 2 public questions from Mr Nigel Slack, which were received and responded to as follows:

*Questions 1: At the last meeting the Mayor announced “[...] the full findings of the Mayor’s governance review were due to be presented to the next CA meeting in October.” This item does not appear to be on the agenda, what is the latest news on the review?*

In response, the Mayor noted Leaders were asked for their views on governance approaches and provided feedback. It was noted he had met with the Leaders to discuss several options and the approaches being discussed are all designed to provide even greater transparency of MCA and LEP business below the level of the MCA and LEP. It was noted a draft proposal has been discussed with the Leaders, and subject to minor changes, will be discussed with the LEP Private Sector Board Members ahead of a formal proposal returning to the MCA in December.

*Question 2: Would it be possible for the review to be made available before the publication of the appropriate agenda, to enable those of us with a particular interest in governance, to have some time to consider the details before the deadline for submitting questions?*

In response, the Mayor noted it was unlikely that the paper will be released prior to the formal publication date. However, he informed the petitioner that should he require any points of clarification on the paper these may be raised with the SCR Executive.

10 SCRMCA 18/070 MINUTES OF THE MEETING HELD ON 10TH SEPTEMBER

RESOLVED, that the minutes of the Combined Authority held on 10<sup>th</sup> September are agreed to be an accurate record of the meeting.

11 SCRMCA 18/071 Q2 CAPITAL & REVENUE MONITORING

A report was received to provide the Q2 position for the revenue and capital programme of the Sheffield City Region (SCR) Mayoral Combined Authority (MCA) for the financial year 2018/19.

RESOLVED, that the Combined Authority:

1. Notes the 2018/19 Q2 position for the Mayoral Combined Authority's revenue budget and capital programme.
2. Notes the forecast underspend of c. £377k on the MCA/LEP Revenue Budget.
3. Notes the forecast underspend of c. £75k on the MCA/LEP Revenue Programmes budget.
4. Notes the forecast underspend of c. £787k on the South Yorkshire Transport Revenue Budget.
5. Notes the forecast underspend of £1.044m on the South Yorkshire Transport Capital Programme.
6. Notes that the amount of funding available for the South Yorkshire transport capital programme includes £1.067m of unspent 2017/18 highways maintenance allocations which have been carried forward.

12 SCRMCA 18/072 LGF CAPITAL PROGRAMME MONITORING

A report was received to provide an update on the LGF Capital Programme at Q2 of the financial year.

It was noted Cllr Read had questioned the pace of deliver in respect of some schemes. Members were therefore advised of the importance of ongoing dialogue with scheme promoters to ensure all delivery expectations are achieved.

Members were reminded that the utilised concept of 'over programming' helps to maximise delivery and spend, and through a robust programme management regime does not open the SCR up to any risk of 'over commitment'.

RESOLVED, that the Combined Authority notes the LGF update position at Q2 of the financial year.

13 SCRMCA 18/073 CENTRAL INDEPENDENT APPRAISAL TEAM FRAMEWORK

A paper was presented seeking approval to enter into contracts for the Central Independent Appraisal Team (CIAT) service with a combined potential value of £450k over the next 4 years.

The report noted that all projects seeking LGF require appraisal to national standards in order to ensure compliance with the local and national Assurance Frameworks. To date this has been done by a combination of utilising internal SCR Executive Assurance Team resource and the use of external independent scheme

appraisal experts under the previous CIAT framework (set up in September 2014). The previous CIAT procurement framework has now expired and a revised service framework has been re-established following an OJEU compliant tendering process, undertaken using YORTender (the SCR's electronic Tendering system).

It was noted the framework runs for a minimum of 3 years, with the option of a further year.

RESOLVED, that the Combined Authority:

1. Approves entering into five contracts for the Central Independent Appraisal Team service with a combined potential value of £450k over the next 4 years.
2. Approves delegated Authority to the Head of Paid of Service, in conjunction with the Section 73 Officer, to enter into the contractual arrangements required as a result of the approval.

14 SCRMCA 18/074 LGF CAPITAL PROGRAMME APPROVALS

A report was received seeking approval for 6 projects into the LGF Programme.

At members' request, a summary narrative was provided for each scheme.

It was noted the Doncaster CCQ request for approval effectively constitutes a change request to the previous approval decisions. This is due to the Local Authority now leading the development the project (rather than the private sector) and all project costs now being LGF funded (rather than just the public realm element as originally approved).

RESOLVED, that the Combined Authority:

1. Approves the progression of Sheffield Inner Ring Road to full approval and award of grant of £3.787m to Sheffield City Council from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table.
2. Approves the progression of National Centre of Excellence for Food Engineering to full approval and award of grant of £0.619m to Sheffield Hallam University from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table.
3. Approves the progression of Harrison Drive to full approval and award of grant of £0.135m to Bassetlaw District Council from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table.
4. Approves the progression of Century BIC to full approval and award of grant of £1.6m to Rotherham Metropolitan Borough Council from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table.

5. Approves the progression of Grey to Green Phase 2 to full approval and award of grant of £3.32m to Sheffield City Council from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table.
6. Approves the progression of CCQ to full approval and award of grant of £0.635m to Doncaster Metropolitan Borough Council from the Local Growth Fund subject to the conditions set out in the Appraisal Panel Summary Table.
7. Confers delegated authority on the Head of Paid of Service, in conjunction with the Section 73 Officer and the Monitoring Officer, to enter into the contractual arrangements required as a result of the above approvals.

15 SCRMCA 18/075 DELEGATED AUTHORITY REPORT

RESOLVED, that the contents of the delegated authority report are noted.

16 SCRMCA 18/075 RESOLUTION RECORD - HIEB (SEPT 2018)

RESOLVED, that the decisions and recommendations contained within the report are duly endorsed.

CHAIR